



New Middle East International School



TEL: 4161201, Mob: 0558222417

List of Documents Required for the Admission

REQUIREMENTS:

You are kindly requested to submit the following documents, arranged as per given sequence, at the time of admission:

1. Copy of Student's birth certificate.
2. Copy of Student's valid Iqama along with Absher print out.
3. Copy of Student's sponsor (Father/ Mother) valid Iqama along with Absher print out.
4. Copy of Student's valid Passport. (first & last page)
5. Student's Immunization card copy (Front & Back).
6. Student's original report cards of all previous grades from grade 1 onwards are **MANDATORY**. **Last report card to be attested** under any of the below mentioned conditions (**point. a or b**).
 - a) **Coming from outside KSA:** Attestation from Saudi Embassy, Ministry of Foreign Affairs and Ministry of Education of the country of issue.
 - b) **Coming from any other region within KSA:** **Last report card** to be **attested** by the **Ministry of Education (place of issue)**.
 - c) Previous semester report card/s, if joining school in the middle of the academic year. (Attested as mentioned above).
7. **Equivalency Certificate**, if coming from outside KSA. (Ministry locations provided below)

For Girls	For Boys
Ministry of Education, Riyadh 	Examination & Admission Department for Boys, Riyadh 

8. Fee Clearance Letter from previous school
9. Original Transfer Certificate from the previous school
10. Employment letter from Guardian's Company
11. Student's Admission Form
12. Child's recent photograph – 3 copies

Note:

1. Please get certified translation of birth certificate and Immunization card in English or Arabic if it is in any other language.
2. All the above mentioned documents are Mandatory while submitting Admission form without which admission will not be granted.

For FEE DETAILS kindly refer to the school website www.newmeis.com